# Centre Sample Moderation Plan

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| --- | --- |
| **Centre Name:** |  |
| **Centre Number:** |  |
| **NLPQ Qualification Name:** |  |
| **NLPQ Qualification Code:** |  |
| **Date:** |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Learner Name** | **Assign 1** | **Assign 2** | **Case study 1** | **Learning**  **review 1** | **Learning**  **review 2** | **Self-review 1** | **Self-review 2** | **Written Piece** |
| **Learner 1 (Name)** | \* |  |  |  | \* |  |  |  |
| **Learner 2 (Name)** |  | \* |  |  |  | \* |  |  |
| **Learner 3 (Name)** |  |  | \* |  |  |  | \* |  |
| **Learner 4 (Name)** |  |  |  | \* |  |  |  |  |
| **Learner 5 (Name)** | \* |  |  |  | \* |  |  | \* |
| **Learner 6 (Name)** |  | \* |  |  |  | \* |  |  |
| **Learner 7 (Name)** |  |  | \* |  |  |  | \* |  |
| **Learner 8 (Name)** |  |  |  | \* |  |  |  |  |
| **Learner 9 (Name)** | \* |  |  |  | \* |  |  | \* |
| **Learner 10 (Name)** |  | \* |  |  |  | \* |  |  |

\* = Assignment designated for internal moderation for the candidate concerned

Please note that the above template can be adapted/extended (for additional Learners) for any NLPQ qualification. Once the Moderation Plan is set, it must be securely stored and available for NLPQ EQA visits and checked against moderation records to ensure it is being followed.